

Leonardo da Vinci Learning Partnership Project  
**Comparison of business policies in vocational education and training in EU countries and adaptation of good practices at VET schools and VET providers**  
**2013-1-NL1-LEO04-12683-1**


**AGENDA Kick-off meeting**

Assen, The Netherlands, 30-31 October 2013


**Tuesday, 29<sup>th</sup> of October 2013**

Arrival of the participants

**Wednesday, 30<sup>th</sup> of October 2013**

<b>Venue: Hotel De Jonge (Assen)</b>		
09:00 – 09:30	<b>Welcome of the participants; presentation of the agenda; organizational matters</b>	
09:30 – 10:00	<b>Presentation of Quarter Mediation, The Netherlands</b>	
10:00 – 10:30	<b>Presentation of Prywatne Centrum Kształcenia Kadr, Poland</b>	
10:30 – 11:00	<i>Coffee break</i>	
11:00 – 11:30	<b>Presentation of Centro integrado público de formación profesional misericordia, Spain</b>	
11:30 – 12:00	<b>Presentation of Institut E-seniors, France</b>	
12:00 – 12:30	<b>General presentation of the project (project coordinator). Discussions</b>	
12:30 – 14:00	<i>Lunch break</i>	
14:00 – 14:30	<b>Project meetings. Discussions and decision about the dates for the next meetings</b>	
14:30 – 15:00	<b>Communication process. Proposal for communication tools. Wiggio platform</b>	
15:00 – 15:15	<i>Coffee break</i>	
15:15 – 15:30	<b>Presentation `Training course for VET specialists: BUSINESS COMMUNICATION`</b>	
15:30 – 16:00	<b>Dissemination and evaluation process</b>	
16:00 – 19:00	Free time activities (e.g. bike trip)	
19:00 – 21:30	<i>Dinner</i>	

**Thursday, 31<sup>st</sup> of October 2013**

<b>Venue: Wind mill “De Wachter” (Zuidlaren) &amp; Hotel De Jonge (Assen) how to develop an entrepreneurial attitude and way of thinking</b>		
09:30	Departure from the hotel	
10:00 – 12:30	<b>Visit the Wind Mill “De Wachter” in Zuidlaren. Good practice example of developing the entrepreneurial attitude to the VET students. Workshops in a real life situation</b>	
12:30	Departure to the hotel	
13:00 – 14:30	<i>Lunch break</i>	
14:30 – 15:30	<b>Repartition of the tasks in the project</b>	
15:30 – 15:45	<b>Draft form for the BUSINESS GLOSSARY in the project languages</b>	
15:30 – 16:00	<b>Discussion and conclusion</b>	
16:00	<i>Conclusion and end of the kick-off meeting</i>	

**Friday, 1<sup>st</sup> of November 2013**

Departure of the participants